



JOB TITLE Groundskeeper

LOCATION TOURISTS hotel

EMPLOYMENT CLASSIFICATION Seasonal Full-Time, Non-Exempt

PAY RATE \$18 per hour

TOURISTS WELCOME is a hospitality development & management group based in North Adams, MA delivering memorable experiences by connecting guests with breathtaking nature, timeless leisure, local history, and art and music happenings.

In 2018, we opened TOURISTS, a 46-room flagship hotel modernizing the aesthetic of a classic American motor lodge. The land on which the hotel sits straddles the Hoosic River, revealing a network of walking trails, and forest clearings designed for year-round exploration guided by our on-site Art & Adventure team. In 2019, we opened our second project, The Airport Rooms, an on-site restaurant & cocktail lounge for hotel guests and the community to enjoy.

With an unquenchable interest in the natural history of the region and a goal of providing an economic engine for local employment, TOURISTS WELCOME continues to evolve in and outside of North Adams, with new projects coming soon.

JOB SUMMARY

The Groundskeeper performs landscaping tasks using power equipment and hand tools to maintain the facility's grounds.

This is a very visible position. All TOURISTS staff are expected to greet all guests in close proximity and make each feel important by providing a genuine welcome. Furthermore, the Groundskeeper must develop and maintain the company's culture, values and reputation in the public eye, and with all staff, guests, vendors and partners.

Based upon fluctuating demands of the operation, it may be necessary to perform a multitude of different functions not specifically related to this position. The Front Desk Agent may be expected to perform other tasks and duties as needed or as directed. Furthermore, employee responsibilities and job descriptions are subject to review and revision.

RESPONSIBILITIES

- Mows lawns, trims weeds, and rakes leaves as assigned
- Picks up and removes trash prior to mowing a designated area
- Empties trash and recycling containers
- Trims bushes, shrubs, and hedges
- Prepares soil and plants flowers, bushes, hedges, or shrubs
- Plants trees and prunes them when necessary
- Cuts and removes trees as needed
- Completes snow removal tasks such as shoveling sidewalks, steps, and doorways as needed during winter months
- Operates snowblower or snowplow to clear roads, driveways, and parking lots



- Performs routine maintenance on power equipment
- Performs other related duties as assigned

PERSONAL PERFORMANCE STANDARDS

- Ability to operate various types of power equipment including lawnmowers, trimmers, hedge trimmers, leaf blowers, and other landscaping equipment
- Ability to use hand tools required for landscaping
- Ability to follow instructions and complete assignments
- Extensive knowledge of landscaping techniques and processes
- Excellent time management skills

EDUCATION & EXPERIENCE

- High school diploma or equivalent preferred
- Previous experience preferred
- On-the-job training offered

PHYSICAL REQUIREMENTS

- Prolonged periods walking, standing, bending, stretching, pushing, pulling, climbing ladders, or kneeling
- Must be physically able to operate power equipment
- Must be able to lift up to 50 pounds at a time
- Must be able to work in a variety of weather conditions

COMPETENCIES

- Must be able to speak, read, write and understand the primary language(s) of the workplace (English)
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals
- Ability to communicate in writing or verbally
- Ability to understand computer programs (i.e. Property Management System)
- Ability to apply concepts of math including: addition, subtraction, multiplication, division, algebra and geometry, using whole numbers, common fractions, and decimals
- Certificates, licenses, and/or identification cards as required by the U.S. Department of Justice to verify employment eligibility

SECURITY/CONFIDENTIALITY

Maintain an increased awareness of safety issues. Ensure all security policies and procedures are observed in areas such as computer security, keys, locks, inventory, property and employee information. Ensure all financial and employee data is secure and confidentiality of data and related information is maintained.

WORKING CONDITIONS/ENVIRONMENT



- The noise level in the work environment is usually moderate
- The person in this position may have to lift up to fifty (50) pounds on a daily basis; anything over fifty (50) pounds is considered a minimum two (2) person lift
- The person having this position may have to sit for one (1) hour, stand and/or walk, push, kneel, bend, balance, squat, reach and stretch for eight (8) hours per day

The work environment characteristics described herein are representative of those an employee typically encounters while performing the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

TOURISTS is an EEOC Employer.

**** To begin the application process please [fill out this form](#) ****